



www.clevelandpools.org.uk Charity Number 1109433 Company Number 5354621

**Job title: Community Liaison and Volunteer Officer (CLVO).** Salary/contract £22,000 on a pro rata basis. This post is for three days equivalent a week which can be spread over a five day period. Some weekend and evening work will be required as part of delivering the role. The initial contract is for three years but may be extended, if possible.

**Responsible for delivering the National Lottery Heritage Fund approved Activity Plan for the Cleveland Pools during the construction period and beyond when the Pools are open to the public.**

**Brief:** The Cleveland Pools Trust has been awarded funding by the National Lottery Heritage Fund (NLHF) to restore as a community asset the oldest public outdoor swimming pool in the UK. The Cleveland Pools site, a Georgian gem, is located in **Bath** and was open to the public from 1815 until 1984. This is an exciting opportunity to bring back to life a significant building at risk in this World Heritage Site.

The post holder will spend the initial part of the contract while capital work is underway re-kindling relationships with potential delivery partners, gaining a deep understanding of the work of the trustees and the project so far, developing learning and community engagement programmes, and building participation and evaluation into the interpretation whilst recruiting and training new volunteers.

Once the Pools are open to the public, the balance of the contract will be spent running the heritage activities (alongside trustees and volunteers) and events to attract new audiences and establishing sustainable learning and community programmes. Full details of the job description, the site, the project and photographs can be found on our web site [www.clevelandpools.org.uk](http://www.clevelandpools.org.uk).

**Responsibilities:** You will work directly to a full time Project Director who will also manage a Finance and Administrative Officer (F&AO). The F&AO and the CLVO will be adaptable to the changing needs of the project, assisting in ad hoc tasks if required. You will help deliver an appropriate stakeholder management plan and communication plan, ensuring internal and external stakeholders are



**Cleveland**  
**Pools Bath**



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managed in a proactive way. The site is in a residential area and regular communication and liaison with the residents' groups is crucial.

Your focus will be on heritage, learning and community engagement helping to bring this lovely historic site alive once again, benefitting the community and those who love swimming, heritage and socialising.

**Skills:** Strong community engagement skills and the ability to work with a multi-disciplinary team and a number of local and national organisations. Experience of working on National Lottery Heritage Fund is desirable. You will have a sensitive approach to heritage.

You will have a passion for education and lifelong learning, be confident and self-motivated.

You will have strong IT, social media, facilitation and presentational skills enabling you to deliver workshops and training to groups in a friendly but professional manner.

Applications to [recruitment@clevelandpools.org.uk](mailto:recruitment@clevelandpools.org.uk) together with CVs. A copy of the Activity Plan will be sent to all applicants to be interviewed.

Closing date: 29th June and interviews are planned for 11 July 2019.